

Slidell Bible Chapel's  
**Slidell Christian Academy**

**APPLICATION FOR ADMISSION PACKET**



American Association of Christian Schools  
Member School

Slidell Christian Academy  
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Slidell, LA 70461

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Please feel free to copy any of the forms that must be returned if you would like to keep a copy for your records.

## **WELCOME AND THANK YOU FOR CHOOSING SLIDELL CHRISTIAN ACADEMY**

We want to thank you for choosing Slidell Bible Chapel and its ministry, Slidell Christian Academy (SCA), to provide quality Christian education for your children. We feel that you have made a wise choice.

SCA is a church-operated not-for-profit ministry. This means a much larger portion of your dollar goes directly to your child. We provide a safe, healthy, loving Christian environment, and are committed to providing the very best possible education for your child. Our teacher-to-student ratio is well below that found in other schools. Our small size provides more personal attention for your child in a loving, family-style environment. Our beautiful two-acre facility with its rural environment provides a large, healthy, safe, and secure play area.

Your child's mind is challenged. We use the complete Abeka curriculum. We believe the Abeka curriculum is the best available and worth the expense to make it available to you and your children. To the best of our knowledge, all of the children who have completed our classes and gone on to other private and public schools have been well ahead of their classmates not taught using the Abeka curriculum.

Your child's spiritual needs are met through daily Bible lessons and a weekly Chapel Time. These are great times when students enjoy lots of fun around learning what the Bible teaches. Additionally, there is a spiritual and moral ethic prevalent at SCA, which is intended to supplement parental training with the goal of building healthier and happier families. Our desire is to work with you to build the Christian leaders of tomorrow.

Our open access policy enables you as the parent to visit your child at any time you desire throughout the day, unannounced. This insures that you know what your children are being taught and how they are being treated. You may even stop by and eat lunch with them some time. While this policy allows you to see us at our worst, we believe it is the best safeguard for your child, along with adequate non-related staff and criminal background checks. We are a member of the American Association of Christian Schools.

With your cooperation, we will continue to provide the very best education and care for your children in the years to come. We strive to keep improving, so your recommendations are always encouraged.

Your servants in Christ,  
Slidell Bible Chapel

## **Slidell Bible Chapel Statement of Faith and Practice**

WE BELIEVE the Bible is the only inspired, inerrant, infallible, and authoritative Word of God.

WE BELIEVE there is one God eternally existent in three persons: Father, Son and Holy Spirit.

WE BELIEVE in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through the shedding of His blood, His bodily resurrection on the third day, His ascension to the right hand of the Father, His personal return to rapture His Church in the air, and seven years later to the earth to reign in power and glory for a thousand years.

WE BELIEVE that salvation is by grace alone through faith, apart from works by the merit of the shed blood of Christ and that the born again believer is eternally secure in Christ.

WE BELIEVE in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.

WE BELIEVE in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation.

WE BELIEVE in the spiritual unity of believers in our Lord Jesus Christ.

WE BELIEVE in the individual priesthood of the believer.

WE BELIEVE that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Genesis 1:26-27).

WE BELIEVE rejection of one's biological sex is a rejection of the image of God within that person.

WE BELIEVE that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in the Bible (Genesis 2:18-25).

WE BELIEVE that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Corinthians 6:18; 7:2-5; Hebrews 13:4).

WE BELIEVE that God has commanded that no sexual activity be engaged in outside of a marriage between a man and a woman.

WE BELIEVE that any form of sexual immorality (including alternative forms of sexual activity, as well as adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God (Matthew 15:18-20; 1 Corinthians 6:9-10).

WE BELIEVE that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Acts 3:19-21; Rom 10:9-10; 1 Corinthians 6:9-11).

WE BELIEVE that every person must be afforded compassion, love, kindness, respect, and dignity (Mark 12:28-31; Luke 6:31). Hatred and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with the Bible nor the doctrines of Slidell Bible Chapel.

WE BELIEVE that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life (Psalm 139).

WE BELIEVE that the Bible is interpreted literally, historically, and grammatically. For purposes of Slidell Bible Chapel and its ministries' faith, doctrine, practice, policy, and discipline, our Elders are Slidell Bible Chapel's final interpretive authority on the Bible's meaning and application.

This "Statement of Faith and Practice" does not exhaust the extent of our beliefs. The Bible itself, as the only inspired, infallible, and immutable Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe.



Slidell Bible Chapel's

# Slidell Christian Academy

## Basic Fees and Policies

At Slidell Christian Academy (SCA), we keep classes small and teacher-to-student ratio low, so space is very limited. Please register early to insure your child a place at SCA. Your child will not be registered or allowed to attend until all forms are completed and turned in along with their registration fee. Like many Christian schools, we are not, nor do we seek to be, a state-accredited school. We also do not require our teachers to be certified. We find that these formalities are not necessary to produce a quality education. We are very careful to hire the best staff possible. We utilize the complete Abeka curriculum, and cover the entire curriculum and books each year. The combination of these key elements produces the very finest educational program available, in a quality Christian environment, at a very competitive rate. All fees and policies are subject to change without notice.

### The following documents and fees are required to complete the registration process:

Birth Certificate - Social Security Card - Current Shot Record - Health Insurance Card  
Parents' or Guardians' Driver's Licenses or Legal Photo IDs

Completed and Signed Registration Form - Application Fee and Registration Fee Paid

Parents or guardians granted custodial rights of a student must present at registration the custody papers granted through a court system. Notarized Provisional Custody or Custody by Mandate are not accepted.

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### K4-K5 FEES

**Application Fee:** \$25.00 non-refundable fee for new students.

**Registration Fee:** \$200.00 per student. Registration Fee is non-refundable. All supplies, books, and materials remain the property of SCA if the student is removed or put out for any reason.

**Tuition:** \$150.00 per week per student. Includes Extended School Day. Weekly payments are payable in full, on time or in advance, by close of business Monday of each week. A \$25.00 late fee will be charged after close of business on Monday. If not paid in full by close of business Wednesday, the child will not be allowed to return to school until the account is paid in full. All accounts must be paid in full before the student is allowed to begin school and prior to the last day of the school year. Once paid, tuition payments are non-refundable.

**Supply Fee:** K4/K5 - \$120.00 per student. Supply fees are non-refundable.

**Late Pick Up Fee:** A \$1.00 charge will be payable for every minute or portion thereof that care is provided after 6:00 p.m. (on our atomic clock).

**Miscellaneous Fees:** Cost of graduation caps and gowns, field trips, yearbooks, and some other special activities is mandatory and will be billed separately.

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### Grades 1-8 FEES

**Application Fee:** \$25.00 non-refundable fee for new students.

**Entrance Placement Test Fee:** \$40.00 for all applicants. This is payable in cash prior to testing and prior to registration. All testing fees are non-refundable. All testing is done at SCA.

**Registration Fee:** \$425.00 per student. Registration Fee is non-refundable. This includes books and Spring ITBS/CogAT Test. All supplies, books, and materials remain the property of SCA if the student is removed or put out for any reason.

**Tuition:** \$3,600.00 per student per year. \$360.00 per month for 10 months for new students with first payment beginning on August 1. After the first year, beginning June 1 of each school year, the 12-month billing cycle will begin at the following rates: \$3,600.00 per year, payable over 12 months at \$300.00 per month (\$20.00 per month discount for each additional child). The first month's payment is due by June 1 preceding the school year. Monthly tuition payments are then payable in full on time or in advance prior to close of business (COB) on the first business day of each month, June 1 through May 1. A \$25 late fee is charged if not paid by COB on the first business day of the month. If not paid in full by COB on the 10<sup>th</sup> of the month due, the student will not be allowed to return to school the next day and until the bill has been paid in full. During the summer (June 1, July 1, August 1) if tuition is not paid by COB the first business day of the month, a \$25 late fee will be charged. After July 10, if tuition payments are not made, the student will be dis-enrolled. All accounts must be paid in full before the student is allowed to begin school and prior to the last day of the school year. Once paid, tuition payments are non-refundable.

**Supply Fee:** 1st/2nd grade - \$125.00; 3rd-6th grade - \$150.00; 7th/8th grade - \$160.00 All supply fees are non-refundable.

**Early Drop Off/Late Pick Up:** Any student dropped off prior to 7:45 a.m. will automatically be charged the ESD Fee of \$5.00 per hour. Any student picked up after 3:15 p.m. will automatically be charged the ESD Fee of \$5.00 per hour.

**Tardy:** After being unexcused tardy five times, a \$10.00 fee will be charged for each unexcused tardy from then on.

**Miscellaneous Fees:** Cost of graduation caps and gowns, field trips, yearbooks, and some other special activities is mandatory and will be billed separately.

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### SCA EXTENDED SCHOOL DAY (ESD) FEES

**Extended School Day (ESD):** \$5.00 per hour. ESD is available only for SCA students. Morning ESD is available from 6:00 a.m. to 7:45 a.m. on school days. Afternoon ESD is available from 3:15 p.m. to 6:00 p.m. on school days. If students in grades 1 through 8 arrive before 7:45 a.m. or stay after 3:15 p.m., ESD will be charged at a rate of \$5.00 per student, per hour or portion thereof. Morning ESD and Afternoon ESD are calculated separately, rounded up to the next whole hour, and added together for the day's total ESD hours. ESD is included in the K4/K5 weekly tuition.

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### SCA OTHER FEES

**Detention Fee:** Students assigned detention will be charged a fee of \$30.00, which will be added to your child's tuition account. After May's tuition payment has been made, detention fees must be paid in cash. If normal detention does not fix the problem, a two-hour extended detention may be assigned at a rate of \$75 per child, per detention. This will be in addition to regular tuition.

**Summer School:** If required, two-week summer school is payable at the rate of one month's tuition (\$360.00).

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## SCA GENERAL POLICIES

(All fees/policies are subject to change without notice)

◆ Payments may be made online at [slidellchristianacademy.com/payments](http://slidellchristianacademy.com/payments) using a credit card\* or debit card. You may pay in person in the SCA Office by credit card\*, debit card, personal check, money order, or cash. **Make all checks payable to "Slidell Bible Chapel" and indicate "SCA" in the memo section of your check.** A bad check will result in a \$40.00 service charge. After the second bad check, all future payments will have to be paid in cash. In St. Tammany Parish, writing a bad check is a felony and violators are vigorously prosecuted.

\*A convenience fee equal to 3.5% will be added to all credit card payments.

◆ SCA is a private Christian facility. Therefore, obscene, bad, off-color, racial, or vulgar language, gestures, behavior, and attitudes by either student or parent which do not reflect the biblical Christian principles taught at SCA and as interpreted by the principal will be grounds for dismissal. Fees, tuitions, and materials already collected will not be refunded or returned. Fees still owed must be paid before any paperwork, report cards, or other materials will be released to the parents or another facility. The principal is the final authority in all cases of disagreement.

◆ Students who are withdrawn or put out of SCA for any reason and enrolled in another school may not return to SCA.

◆ When a child is withdrawn or put out of SCA for any reason, all fees through the end of the withdrawal week/month (including tuitions and fees paid in advance) must be paid in full before any report cards, files or records will be released to another school or the parent. The student's books and supplies must be turned in. They remain the property of SCA.

◆ Each student in SCA K4 through Grade 2 classes will be issued an SCA satchel. Please put the student's name on it. Lost satchels replacement cost is \$25 each.

◆ Students entering the K4 class must be completely potty-trained unless they have a physical condition (verified by a doctor's note) making this impossible.

◆ Students may not bring bedding, toys, videos, electronic devices, DVDs, or books from home.

◆ Parents desiring to provide a birthday party or treat for their child's class or the whole school need to discuss this ahead of time with the teacher. Students having a party at home and desiring to invite their classmates either need to publicly invite the whole class or invite selected individuals privately from home. We do not pass out or announce selective invitations at SCA.

◆ We do not celebrate Halloween. Please do not bring any spooks, witches, ghosts, or any such things to school.

◆ All students are required to participate in the school picture day (purchasing pictures is not required), Christmas program, graduation and promotion program, all field trips, and yearbook purchase.

◆ All SCA students are required to participate in music, PE, etc. There will be additional charges for some of these activities.

◆ No child will be allowed to attend SCA with a communicable disease of any kind. This includes but is not limited to AIDS and HIV. Any student with an apparent communicable illness (including the flu, pink eye, chicken pox, measles, strep throat, ring worm, etc., or a fever of 100 degrees or above) will not be allowed in school and will be sent home if already there. If sent home with a fever, the student may not return to school until their fever has been normal (98.6 degrees) for 24 hours. Students with ring worm may return to school once medication begins and the infected area is kept well covered. A doctor's certificate is required for a student to return to school after being absent or sent home with a suspected communicable illness. Any student on an antibiotic may return to school 48 hours after beginning the antibiotic series. For 3-times-a-day medications, we will be glad to administer the required noon medication with parental permission. In the event of a student's hospitalization, weekly tuition fees will be waived for the time out of school with a note from the attending physician. Their place at SCA will be held for 2 weeks.

◆ No child will be allowed to attend SCA while under the influence of alcohol or drugs. This includes but is not limited to drugs commonly known as behavior modification or psycho-pharmacological drugs such as Ritalin or similar medications.

◆ For health reasons we have a no-nit lice policy. Students are sent home if they have lice, and they may not return until they are nit free.

◆ A student must have attained the age of 4 years old before October 1 of the year they enter K4.

◆ Meals and snacks are not included. All students must bring their own lunch, drink, and eating utensils. No refrigeration or microwave is available for student use. On SCA half-days, students that stay for ESD must bring their own lunches.

◆ Parents are expected to reinforce in their homes and families the biblical Christian principles and values taught by SCA. We expect that parents will want God's Word to be the pattern for their lives, homes, marriages, and families. Consequently, we expect all parents and family members to cooperate with our staff in exercising proper behavior, attitudes, and language in the home to reinforce the lessons being taught in the school, and to pattern sound biblical living for their children (no non-biblical behavior, language, or attitudes). We also expect parents to ensure that their children are in school on time, well groomed, and in the proper uniform. The parent is also responsible to ensure that all homework is completed, correct, and turned in on time. Additionally, nutritious breakfasts and lunches must be provided, and enough sleep obtained by having reasonable bed times (we would recommend 8:00 p.m. - 9:00 p.m.). Family time should allow the parents to spend quality personal time with each child each evening. Exercising proper biblical discipline procedures including spanking (see *Discipline Policy*) is a must.

◆ Slidell Bible Chapel is a Louisiana-based, non-profit 501 (c) (3) corporation. Therefore, all contributions (monetary or otherwise) to it or any of its ministries (such as SCA, Awana, etc.) are tax deductible. This does not include tuitions and fees. Upon donation, all contributions become the property of Slidell Bible Chapel and are non-refundable.

◆ Please note we do not use fundraisers; however, here are some ways that you can help your child's school without it costing you anything extra:

○ For each new family's child that you refer to us, you will receive a credit of 2 weeks tuition (for your K4/K5 child) or 1 month's tuition (for your grade 1-8 child). Please make sure that they list you as how they heard about us.

○ SCA receives cash or merchandise incentives when you or your business orders from the following suppliers and names SCA and/or its number: Office Depot: ID # 85021780, French Toast: Source Code # QS47EMC

○ SCA can also benefit from your contributions in the following way:

Box Tops for Education from General Mills products



# Slidell Christian Academy

## Grading Policy

### K4 GRADING:

1. K4 students do not receive Report Cards. However, you will receive a Praise Report for each 6-week marking period. Your child's teacher may also send notes home from time to time if additional communication with you would be necessary or helpful.
2. Some awards are given at the end of each semester and at the end of the school year.
3. Parents are kept informed as to their child's progress and behavior as deemed necessary by the teacher throughout the school year.
4. Parents are encouraged to discuss their child's progress at any time with the teacher.
5. Parent-teacher meetings may be scheduled at any time throughout the school year.
6. It is recommended that all K4 parents attend the parent meeting at the beginning of each school year. See details under K5 Grading.

### K5 GRADING:

1. We believe that during kindergarten children, parents, and the school need even more regular communication than at other times in a child's educational life. Therefore, K5 students will receive Report Cards at 6-week intervals.
2. Report Cards are not issued for the first 6-week marking period to allow the child to adjust to the rigors and discipline of the classroom. However, you will receive a Praise Report for the first 6-week marking period as well as each subsequent marking period. Your child's teacher may also send notes home from time to time if additional communication with you would be necessary or helpful.
3. Parents are openly and frankly kept informed as to their child's progress as deemed necessary by the teacher or the staff of the school. Please do not be intimidated or offended by this; it is intended to help. Parents are also encouraged to openly and frankly discuss their child's progress with the teacher or our staff at any time.
4. A mandatory parent meeting is held at the beginning of each school year to go over policies and procedures and to answer any questions parents may have. Both parents are required to attend. During the meeting, the parents will visit their child's teacher in the classroom for general class policies and procedures. This is not the time to discuss details of your child's performance. However, you may take this opportunity to schedule a parent-teacher meeting for a later date.
5. Parent-teacher meetings may be scheduled on any school day (between 2:30 p.m. and 3:30 p.m.) throughout the school year by either the parent or the teacher.
6. Grades are as follows:

A+ = 11	B+ = 8	C+ = 5	D+ = 2
A = 10 Excellent	B = 7 Good	C = 4 Average	D = 1 Below Average
A- = 9	B- = 6	C- = 3	F = 0 Poor
E = Excellent	S = Satisfactory	U = Unsatisfactory	
7. Citizenship is graded for students in grades K5 and above. Good citizenship is to be dependable, to work consistently to complete tasks, to exhibit qualities of self-control and cooperation, to be thoughtful and considerate of others over self, and to work at the highest level of achievement to the student's abilities. Excellence in citizenship is recognized at the end of each semester and the end of the school year. Citizenship grades are as follows: 1 = Excellent; 2 = Good; 3 = Fair; 4 = Poor

### GRADES 1-8 GRADING:

1. In grades one and above, the child is becoming acclimated to the rigors of school. We believe that communication between parent and teacher need not be quite as often as in kindergarten. Therefore, grades one and above will receive Report Cards at the end of each 9-week interval. Mid-term reports may also be issued as well as routine communication between parent and teacher and parent-teacher meetings as necessary.
2. Parents are openly and frankly kept informed as to their child's progress as deemed necessary by the teacher or the staff of the school. Please do not be intimidated or offended by this; it is intended to help. Parents are also encouraged to openly and frankly discuss their child's progress with the teacher or our staff at any time.
3. A mandatory parent meeting is held at the beginning of each school year to go over policies and procedures and to answer any questions parents may have. Both parents are required to attend. During the meeting, the parents will visit their child's teacher in the classroom for general class policies and procedures. This is not the time to discuss details of your child's performance. However, you may take this opportunity to schedule a parent-teacher meeting for a later date.
4. Parent-teacher meetings may be scheduled at any time (between 2:30 p.m. and 3:30 p.m.) throughout the school year by either the parent or the teacher.
5. Grades are as follows: A = 94 – 100; B = 87 – 93; C = 77 – 86; D = 70 – 76; F = 0 – 69;  
E = Excellent; S = Satisfactory; U = Unsatisfactory

6. Citizenship is graded for students in grades K5 and above. Good citizenship is to be dependable, to work consistently to complete tasks, to exhibit qualities of self-control and cooperation, to be thoughtful and considerate of others over self, and to work at the highest level of achievement to the student's abilities. Excellence in citizenship is recognized at the end of each semester and the end of the school year. Citizenship grades are as follows: 1 = Excellent; 2 = Good; 3 = Fair; 4 = Poor

#### **REPORT CARD PROCEDURES:**

Report Cards go home on the Friday following the end of each marking period. Parents should review the grades, attendance record, and any remarks, then sign on the Parent's Signature space. Return the signed Report Card the following Monday morning. Parents keep the final Report Card for the school year. A lost Report Card will result in a \$10 replacement fee.

#### **PROMOTION POLICY:**

In order for a child to pass to the next higher grade, they must obtain an overall passing grade average in all academic subjects of their current grade. If the child does not pass, they will not normally be allowed to return to SCA the following school year. In some limited situations, makeup work may be done during the summer to allow them to return and move on to the next grade. This would be at the parent's expense and must be agreed to ahead of time by the child's teacher and the SCA principal.

In some cases, a student with passing grades may be held back for other than academic reasons. If the parent requests this, the teacher, and SCA principal must mutually agree to it. If SCA recommends this and the parents disagree, the child will not be allowed to return to SCA the following school year.

Any lack of cooperation by parents in attitude or action with SCA and its staff in the education and training of their child is grounds for immediate dismissal from SCA, or, at SCA's discretion, the child will not be allowed to return to SCA the following school year. Fees are due and payable through the end of the month or week of removal as applicable. No grades or records are released or forwarded to another educational institution until all tuition and fees are paid in full.

#### **AWARDS K5 and above:**

A Honor Roll Award - given at the end of each marking period and each semester to each student K5 and above maintaining an A average in all subjects.\*

Principal's List A Honor Roll Award - given to each student maintaining any level of A average for the school year.\*

A-B Honor Roll Award - given at the end of each marking period and each semester to each student K5 and above maintaining any level of combined A and B average for the applicable marking period in all subjects.\*

Principal's List A-B Honor Roll Award - given to each student maintaining any level of A and B average for the year.\*

B Honor Roll Award - given at the end of each marking period and each semester to each student K5 and above maintaining a B average in all subjects.\*

Principal's List B Honor Roll Award - given to each student maintaining any level of B average for the school year.\*

Outstanding Citizenship Award - given at the end of each semester and at the end of the school year for the boy and girl from each grade (K5 and above) with the best cumulative citizenship grade.

Perfect Attendance Award - given at the end of each marking period, each semester, and school year to each student K5 and above with perfect attendance (no missed days, excused or unexcused except for natural catastrophe, disaster, and hurricane days).

100% Attendance Award - given at the end of each marking period, each semester, and school year to each student K5 and above with no unexcused absences.

Perfect in Subject Award - given to each student averaging 100 in a given subject.

Excellence in Subject Award - given to each student averaging 96 or above in a given subject.

The K5 and Grade 8 Valedictorian Award - given to the student with the highest overall grade average for the school year.

The K5 and Grade 8 Salutatorian Award - given to the student with the second highest overall grade average for the school year.

Other awards in various areas may be given when the teacher deems students deserving.

\*NOTE: In subjects marked with E, S, or N, students must achieve an S to receive any honor roll award.

#### **AWARDS K4:**

Outstanding Citizenship Award - given at the end of each semester and at the end of the school year for the boy and girl with the best cumulative citizenship grade.

Excellence in Bible Memorization - given at the end of each semester and at the end of the school year to students who memorize all the Bible verses for the marking period.

Excellence in Phonics - given at the end of each semester and at the end of the school year to students who have perfect oral phonics exercises for the marking period.



Slidell Bible Chapel's

# Slidell Christian Academy

## Uniform Policy

Slidell Christian Academy (SCA) is a private Christian school. We are a ministry of Slidell Bible Chapel. Our school colors are burgundy, white, and navy blue. Our mascot is the eagle. Our motto is Isaiah 40:31: "But they that wait upon the LORD shall renew their strength; they shall mount up with wings as eagles; they shall run, and not be weary; and they shall walk, and not faint."

It is our belief that school uniforms are a great benefit not only to the school, but also to the parents and the students. Uniforms ensure uniformity among all students and remove peer pressure and competition over status symbols or faddish clothing, styles, brands, and suppliers. Uniforms help build school spirit. Uniforms aid students in developing and maintaining disciplined behavior. Uniforms reduce roughhousing and horseplay in the classroom as well as on the playground. Uniforms help each student develop proper standards of dress as well as excellent habits of personal hygiene, grooming, and caring for their clothing and personal possessions. Finally, uniforms save the average family a great deal of money on their clothing budget each year.

All uniform items, as well as Spirit Wear, may be purchased from Bayeux School Uniforms, located at 604-A Robert Blvd. in Slidell, 985-726-7269. Many standard uniform items are also available at Walmart, Academy Sports + Outdoors, and other local stores. The SCA embroidered logo must be on all uniforms. Bayeux School Uniforms will embroider uniforms with the SCA logo for a fee.

The following is the list of approved SCA uniform items:

### Boys' Normal and Dress Uniforms

- \*Pants** Navy Blue – Not cargo or carpenter style
- Shorts** Navy Blue – Not cargo or carpenter style or too short
- \*Belt** Black – Dress Belt or Braided Belt
- \*Dress Shirt** White – Short Sleeve or Long Sleeve Dress or Oxford Shirt  
Required to be embroidered with SCA logo
- Polo Shirt** White – Short Sleeve or Long Sleeve  
Required to be embroidered with SCA logo
- \*Shoes** Black – Oxford or Loafers
- \*Socks** Navy Blue or Black – Crew, Dress, or High Ankle socks  
No low cut socks. Socks must be above the ankle.
- \*Tie** Burgundy  
Also available at SCA for \$10.00
- Sweater** Burgundy – Cardigan Sweater  
Required to be embroidered with SCA logo
- Jacket** Navy  
Required to be embroidered with SCA logo
- No jewelry** other than a watch may be worn.

**\* Indicates dress uniform to be worn on Chapel Days and for assemblies.**

### Girls' Normal and Dress Uniforms

- \*Skirts** Navy Blue – All-around Pleated Skirt – No kick pleats or drop waist pleated  
Navy Blue – V-Neck Pleated Jumper  
Required to be embroidered with SCA logo
- Shorts** Navy Blue – Not cargo or carpenter style or too short
- Belt** Black – Dress Belt or Braided Belt
- \*Blouse** White – Short Sleeve or Long Sleeve Oxford, Trim-Fit Peter Pan or Modern Peter Pan  
Required to be embroidered with SCA logo
- Polo Shirt** White – Short Sleeve or Long Sleeve  
Required to be embroidered with SCA logo
- \*Shoes** Black - Oxford, Loafers, or Mary Jane – No decorative buckles, bows, etc.  
Black & White or Navy & White – Saddle shoes
- \*Socks** Navy Blue or White - Crew, Dress, Knee-High, or High Ankle Socks – No lace or ruffles allowed  
Navy Blue or White – Cable or Opaque tights  
No low cut socks. Socks must be above the ankle.
- \*Tie** Burgundy – Crossover Tie  
Also available at SCA for \$10.00
- Sweater** Burgundy – Cardigan Sweater  
Required to be embroidered with SCA logo
- Jacket** Navy  
Required to be embroidered with SCA logo

**Hair accessories** may be worn in appropriate colors to match the hair or uniform colors (white, navy blue, and burgundy).

**No jewelry** other than a watch and a single pair of stud/small hoop earrings may be worn. No makeup may be worn.

**\* Indicates dress uniform to be worn on Chapel Days and for assemblies.**

**DRESS UNIFORM:** The SCA Dress Uniform consists of the items marked with an \* on the uniform list above. Students may wear the dress uniform at any time, but it is the only uniform students may wear on Chapel Days, for assemblies, and for most special programs unless otherwise directed. Students may wear ties only with dress or Oxford shirts for boys and Oxford or Peter Pan shirts for girls. Ties are to be worn all day. Shorts or polo shirts are not to be worn for special programs, Chapel Days, or assemblies unless otherwise directed.

**NORMAL UNIFORM:** The SCA Normal Uniform consists of any combination of uniform items. However, ties are not to be worn with polo shirts. Shorts must be uniform shorts of appropriate length and fit. Students may not wear short shorts or tight shorts. All girls' skirts and jumpers must be all-around pleated, not drop-waist pleated, mid-knee or longer in length, and of an appropriate fit (not too tight or loose). Peace symbols and yin-yang symbols prohibited on any item of clothing, book bags, folders, or papers. Leggings are never allowed.

**OUTERWEAR:** Cardigan sweaters, Spirit Wear sweatshirts, hoodies, or the uniform jacket may be worn with any uniform in cool or cold weather, and are the only items that may be worn in class if the student feels chilly. These items are highly recommended, but are not required. Any jacket may be worn to and from school and for outside play only.

**FOOT WEAR:** Boys must wear footwear consisting of black, plain leather Oxford-style lace up shoes or loafers. Girls may wear black Oxford or Mary Jane shoes or navy and white or black and white saddle shoes. Boys may wear either navy blue or black ankle, crew, or dress socks. Girls may wear either navy blue or white ankle, crew, dress, or knee high socks or tights. Socks must be above the ankle for boys and girls. Athletic shoes are not authorized for daily uniform wear. They are authorized as optional footwear for Spirit Days and Dress Down Days. They are also authorized for grades one and up afternoon PE class, but must be kept in the student's book bag during the rest of the day. Athletic shoes or socks are to be worn in the gymnasium; school uniform shoes are not to be worn in the gymnasium. Sandals, flip-flops, or other open-toed shoes are prohibited. Logos, names, cuffs, and other decorative markings are never authorized except on athletic shoes.

**SPIRIT DAY** is every Friday, and on other specially designated days. Students are encouraged to purchase and wear Spirit Wear items. If your child does not have Spirit Wear, they should wear their normal school uniform. Spirit Wear is available to purchase from Bayeux School Uniforms, 604-A Robert Road in Slidell, LA, 985-726-7269. Spirit Wear may be purchased as t-shirts, sweatshirts, hoodies, zip hoodies, and sweatpants – all in navy blue or burgundy with the SCA Spirit Logo screen printed on them – and may be worn on Spirit Days or as directed. When worn, Spirit Wear is to be worn with other normal uniform items. Spirit Days are not Dress Down Days except that athletic shoes may be worn.

**SPECIAL DRESS DAYS:** Occasionally, we will have other special dress days when the students may wear the indicated special type of clothing as appropriate for the type of day. The clothing on these days must still be appropriate for a Christian school environment. No clothing of inappropriate fit or modesty. Girls and boys may not wear spaghetti straps or tank tops. Tops must have some amount of sleeve, and the midriff must be covered. No leggings. Baggy, sloppy, low-riding clothing, or clothing which depicts alcohol products or manufacturers, drugs or drug-related items, cigarette products or manufacturers, rock bands, rock music, off-color or inappropriate words or phrases or insinuations, eastern or non-Christian religious themes or symbols, peace or yin-yang symbols, or gang-related colors or symbols, etc. may not be worn. The principal is the final authority on any item's appropriateness. If an item is inappropriate, the parent will be called immediately to bring a replacement item of clothing for the student to change into, or to take that student home.

**ADDITIONAL INFORMATION AND RECOMMENDATIONS:** We recommend that each student have at least two uniform shirts or blouses, two uniform slacks, shorts, skirts or jumpers, one uniform sweater, five pairs of socks, two ties, and at least one of each Spirit Wear item. Extended School Day (ESD) students will remain in their uniforms until picked up by their parents. Students in ESD will not be allowed to change their clothes at the school. Uniforms and other clothing worn to school must in good condition without tears, fading, patches, or fraying. Uniforms must be clean, neat, and well-pressed. Buckles and shoes must be kept shined.

**HYGIENE AND GROOMING:** We expect all students to come to school bathed with their teeth brushed, hair combed, deodorant applied and body hair shaved as appropriate for the student's age and maturity, looking, feeling, and smelling clean. **Boys** must have their hair cut short (not in the eyes, not over the ears or collar), tapered (no shelf, wedge, spiked, or faddish cuts), and be groomed like young men. Boys must wear an all-white t-shirt (i.e. short sleeves, not sleeveless or long sleeve) under their uniform shirt. **Girls** must have their hair cut longer (no faddish or fancy hairdos) and be groomed like young ladies. No makeup may be worn. This includes artificial nails and colored nail polish. Clear nail polish is permitted. No piercings other than a single ear piercing with one pair of stud or very small hoop earrings. Girls are expected to wear proper (age and maturity appropriate) underclothing under their uniform at all times. Girls may wear a camisole or chemise if desired under their blouse but not a t-shirt. **All students** are to dress and be groomed in a manner that brings credit to the name and reputation of the Lord Jesus Christ and to SCA. No piercings or tattoos (including fake or temporary) are permitted. Fads and extremes in styles or grooming are not be permitted. No hair dyes. Very subtle, natural-looking tinting or highlighting may be utilized for girls. **K4 students** must be completely potty-trained or have a medical excuse from a physician.

**DRESS CODE VIOLATIONS:** If in doubt, please ask. The principal's decision is final in all questions concerning all policies.

**K4 to 4<sup>th</sup> Grade Violations:** Violations 1 and 2: Parents will be notified by note. The student will not be required to change that day. Violation 3 and 4: Parents will be called to bring in the items needed to correct the violation right away. Violation 5: Parents will be called and asked to bring in the items needed to correct the violation right away. The student will serve a 10-minute Time Out after eating lunch. Violation 6: Parents will be called and asked to bring in the items needed to correct the violation right away. The student will serve a Detention (see Detention in SCA Discipline Policy).

**5<sup>th</sup> to 8<sup>th</sup> Grade Violations:** Violation 1: Parents will be notified by note. The student will not be required to change that day. Violation 2: Parents will be called to bring in the items needed to correct the violation right away. Violation 3: Parents will be called and asked to bring in the items needed to correct the violation right away. The student will serve a 15-minute Time Out after eating lunch. Violation 4: Parents will be called and asked to bring in the items needed to correct the violation right away. The student will serve a Detention (see Detention in SCA Discipline Policy).

Any further violations will result in the parent being called for the student to be picked up from school immediately and the discrepancy corrected to the satisfaction of the principal by the next school day. The student will not be allowed to return to class until the discrepancy is corrected. These days are counted as Non-Exempted Unexcused Absences and the student will receive a zero in all graded material in each subject for those days. Failure of either the student or the parent to cooperate will be grounds for dismissal from SCA.





# 2024 - 2025 School Calendar

## Slidell Christian Academy

AUGUST							SEPTEMBER							OCTOBER							NOVEMBER						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30

  

DECEMBER							JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4							1							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22
29	30	31					26	27	28	29	30	31	23	24	25	26	27	28	23	24	25	26	27	28	29		
																					30	31					

  

APRIL							MAY							CALENDAR LEGEND		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	Holiday - School Closed	Teacher Prep Days	
			1	2	3	4	5					1	2	3	1/2 Day for Grades 1-8. Normal Schedule for K4/K5.	
6	7	8	9	10	11	12	4	5	6	7	8	9	10	Teacher Prof. Dev./Rec. Keeping - No School for All Grades		
13	14	15	16	17	18	19	11	12	13	14	15	16	17	First and Last Day of School		
20	21	22	23	24	25	26	18	19	20	21	22	23	24	<b>TESTING DATES</b>		
27	28	29	30				25	26	27	28	29	30	31	March 28 - April 4 - Standardized Testing for Grades K5-8		

### IMPORTANT DATES

<b>AUG. 5-7</b> Teacher In-Service Training & Classroom Preparation	<b>JAN. 6</b> Teacher Prof. Dev./Rec. Keeping. No School for All Grades.
<b>AUG. 8-9</b> 1st & 2nd Days of School. 1/2 Days Grades 1-8. Full Days K4/K5.	<b>JAN. 7</b> School Re-Opens
<b>AUG. 22</b> MANDATORY PARENTS MEETING (K5 & Up)	<b>JAN. 20</b> Dr. Martin Luther King, Jr. Holiday
<b>SEPT. 2</b> Labor Day Holiday	<b>FEB. 1</b> Current SCA Student Registration Begins for 2025-2026
<b>SEPT. 20</b> K5 End of 1st 6 Weeks. No Report Cards (31 days).	<b>FEB. 14</b> K5 End of 4th 6 Weeks (28 days)
<b>OCT. 4</b> St. Tammany Parish Fair Day. SCA Closed.	<b>MAR. 1</b> Public Registration Begins for 2025-2026
<b>OCT. 11</b> Grades 1-8 End of 1st 9 Weeks (45 days) 1/2 Day for Grades 1-8. Normal Schedule for K4/K5	<b>MAR. 3-7</b> Mardi Gras Holiday
<b>NOV. 1</b> K5 End of 2nd 6 Weeks (29 days)	<b>MAR. 14</b> Grades 1-8 End of 3rd 9 Weeks (43 days) 1/2 Day for Grades 1-8. Normal Schedule for K4/K5
<b>NOV. 5</b> Election Day. SCA Closed. Vote!	<b>APR. 4</b> K5 End of 5th 6 Weeks (28 days)
<b>NOV. 25-29</b> Thanksgiving Holiday	<b>APR. 14-21</b> Easter Holiday
<b>DEC. 20</b> End of 3rd 6 Wks/2nd 9 Wks/1st Sem (29/44/89 days) 1/2 Day for Grades 1-8. Normal Schedule for K4/K5	<b>MAY 22</b> End of 6th 6 Wks/4th 9 Wks/2nd Sem/Year (27/42/85/174 days) Last day of School! 1/2 Day: Grades 1-8. Normal Schedule: K4/K5
<b>DEC. 23 - JAN. 3</b> Christmas Holiday	Graduation & Promotion Ceremony - 7:00 pm

### EMERGENCY CLOSURES

Emergency closures follow St. Tammany Parish Public Schools' emergency closures. Remind Messages will be used to inform families of emergency closures. Tune to WWL-AM 870 radio for emergency information. If required due to emergency closures, student make-up days will be taken from scheduled holidays.

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Slidell Bible Chapel's

# Slidell Christian Academy

## Application for Admission and Registration 2024-2025

**\*Please use blue or black ink\***

Student's Name: \_\_\_\_\_

Sex: \_\_\_ Birth Date: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Father's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Father's Workplace: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Mother's Workplace: \_\_\_\_\_

Legal Guardian's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Legal Guardian's Workplace: \_\_\_\_\_

Student lives with: Mother: \_\_\_ Father: \_\_\_ Both: \_\_\_ Guardian: \_\_\_ Guardian/s Relationship to student: \_\_\_\_\_

Who has legal custody of this student? \_\_\_\_\_ (If applicable, a copy of custody papers is required for student's file.)

Church Affiliation: \_\_\_\_\_ Number of times attending per week: \_\_\_\_\_

Previous School: \_\_\_\_\_  
Name of School Address City State Zip Code

Has student failed any grades? \_\_\_ Which grades? \_\_\_\_\_ Does student have an IEP or evaluation? \_\_\_

What is the student's disability? \_\_\_\_\_

Did student have any behavior incidences? \_\_\_ Explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### CURRENT HEALTH CONDITIONS DIAGNOSED BY A MEDICAL DOCTOR

Below check any current health condition diagnosed by a medical doctor that may require attention during the school day. If any medication prescribed by a doctor is given during the school day, a completed Medication Administration Form must be submitted yearly to the school for approval. All students will participate in all the same group activities unless exempted from these by written instructions from a medical doctor.

- Allergies (be specific):
  - Foods: \_\_\_\_\_
  - Medicines: \_\_\_\_\_
  - Bee Sting or Insect Bite: \_\_\_\_\_
  - Other: \_\_\_\_\_
- Asthma \_\_\_\_\_
- Seizures \_\_\_\_\_
- Hearing Problems \_\_\_\_\_
- Heart Problems (be specific): \_\_\_\_\_
- Hemophilia \_\_\_\_\_
- Physical Disability (be specific): \_\_\_\_\_
- Respiratory (be specific): \_\_\_\_\_
- Cancer (be specific): \_\_\_\_\_
- Diabetes Type 1  Diabetes Type 2
- Vision Problems (be specific): \_\_\_\_\_  
 Glasses  Contacts

DOCUMENTATION OF ANY MEDICAL CONDITION DIAGNOSED BY A MEDICAL DOCTOR MUST BE SUBMITTED TO THE SCHOOL EACH YEAR.

Unless there is a health condition diagnosed with a note from the student's doctor, children entering K4 and above classes at SCA must be completely toilet trained.

My child is completely toilet trained .

### Medical Contacts: (This information must be completed.)

Physician's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance: \_\_\_\_\_ Phone: \_\_\_\_\_ Policy Number: \_\_\_\_\_

**Pick Up and Emergency Contacts**

Emergency contacts other than parents should be local. NOTE: This information must be completed. If any of this information changes, please notify the school immediately. Before the student is released to the individuals listed below, a legal picture ID will be required. Under no circumstances will a child be released to anyone other than the parents or those individuals listed below without written authorization from a parent or guardian. Phone calls, faxes, and emails are not acceptable.

Name: \_\_\_\_\_ Cell: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Cell: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Cell: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Cell: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Cell: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Cell: \_\_\_\_\_ Home Phone: \_\_\_\_\_

How did you discover SCA? \_\_\_\_\_

I have read, understand, and agree to the *SCA Fees & Basic Policies, Medication Release Policy, Uniform Policy, Attendance Policy, and Discipline Policy*. I will wholeheartedly support and cooperate with these, and hereby request that my child be accepted as a student at Slidell Christian Academy. I further affirm that my child is not on any psycho-pharmacological drug such as lithium, Ritalin, or similar drugs and does not have any communicable disease. Additionally, I will make time to spend time with my child each day, provide healthy meals, and ensure that they get plenty of sleep each night. I understand that SCA admits students of any race, color, and national or ethnic origin, but has the right to deny acceptance to any child based on religious, moral, or biblical grounds. The principal is the final determining authority in all acceptance and rejection decisions. Slidell Christian Academy is a private school and does not receive federal funding for special education services. PHOTO RELEASE: I hereby give Slidell Bible Chapel and its ministry, Slidell Christian Academy, permission to use photographs of my child, children, or other family members in the yearbook, school publications, website, social media, news releases, or advertisements. I waive all rights to preview these photos and will not expect or request any sort of financial or other form of remuneration. DRUG TESTING: I hereby do grant permission for and consent to my child being tested for substance abuse or misuse. I understand that evidence of abuse of legal or illegal substances, falsifying information on this form, or falsifying any information provided to Slidell Bible Chapel and its ministry, Slidell Christian Academy, throughout the year will result in disciplinary action as deemed appropriate by the principal or his designated representative. MEDICAL CONSENT: I hereby give my consent authorizing Slidell Bible Chapel and their ministry, Slidell Christian Academy, as well as their representatives and employees to authorize necessary emergency medical transportation and care:

Signature of Father: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Mother: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

I am aware that I must pay late fees if fees are not paid on time. Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: Application Fees, Registration Fees, Supply Fees, and Tuition Payments are non-refundable. Parent Initials: \_\_\_\_\_



Slidell Bible Chapel's

# Slidell Christian Academy

## Medication Release Form

It is required that this *Medication Release Form* be signed and filed in the Student's Permanent School Record.

I, the undersigned, PARENT or LEGAL GUARDIAN hereby give Slidell Bible Chapel and its ministry, Slidell Christian Academy, as well as the employees and workers in this ministry, permission to administer medications, which my physician prescribes for my child. My child's name and Social Security Number is as follows:

\_\_\_\_\_  
Child's Full Name & Social Security Number

I understand I must sign a completed *Medication Authorization Form* for each medication before any medications can be administered. Only medications with a prescription will be administered. Medications must be in the original container and labeled with child's name, name of medication, directions for medication's administration, and date of the prescription. I further understand that the medication must not be for the treatment of any contagious illness or disease (except cases in which the child is no longer contagious but antibiotics are still required after 48 hours from beginning the regimen).

I hereby release Slidell Bible Chapel and its ministry, Slidell Christian Academy, as well as their employees, workers, and representatives from any and all liability arising from or resulting from a reaction, response, or complication due to the administration of these medications as instructed by either parent. I further agree to hold harmless Slidell Bible Chapel and its ministry, Slidell Christian Academy, as well as the employees, workers, and representatives from any and all such claims or causes of action.

I also hereby give my authority to Slidell Bible Chapel and its ministry, Slidell Christian Academy, as well as the employees, workers, and representatives to authorize doctors to give medical care to my child in case of an accident, illness, or emergency situation. I also give them permission to transport my child as necessary to make necessary treatment available and accessible.

**PLEASE ATTACH COPIES OF BOTH SIDES OF THE CHILD'S  
MEDICAL INSURANCE CARD.**

Signature of Father: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Mother: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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Slidell Bible Chapel's

# Slidell Christian Academy

## Discipline Policy

Children are much happier when boundaries are well established, for it is within boundaries that children learn respect and obedience. It is only within such an environment that a child can learn to be a happy, well-balanced, productive, responsible member of society. Believing that discipline is necessary for the welfare and training of the child as well as the entire school, each teacher is given the liberty of making and enforcing classroom regulations in accordance with Christian principles and discipline as set forth in the Bible and as outlined below. Slidell Christian Academy expects full cooperation from both children and parents or guardians in the education of the child. The booklet *Under Loving Command* as well as the books *The Strong Willed Child* and *Dare to Discipline* by Dr. James Dobson together with the Slidell Bible Chapel handout "Slidell Bible Chapel Biblical Counseling Handout - Disciplining your Child" are all highly recommended as parental helps. Except for the first and last resources, these are available at most Christian bookstores. The first and the last resources are available through Slidell Bible Chapel.

### Methods of discipline used at Slidell Christian Academy include the following:

1. A stern look is normally sufficient.
2. The student may need to lay their head down on their desk.
3. The student may need to stand by their chair.
4. If misbehavior occurs while the class is in line, the teacher will hold the student's hand.
5. If misbehavior occurs at recess, the student will not participate in a portion of recess time (normally up to 2 minutes per year of age). Students will never miss all of recess as children need the exercise, and activity helps them behave in class.
6. The teacher may need to talk firmly to the student outside of the classroom.
7. The teacher may need to give the student a Time-Out. In Time-Out, the student will stand quietly for a period not to exceed 2 minutes per year of age.
8. The teacher may need to take the student out of the classroom and send them to the principal for a firm talk and possibly another time-out.
9. Although it is not our policy to notify parents or guardians of routine disciplinary problems, we do notify parents or guardians about major or recurring problems.
10. If, in the opinion of the principal or his representative, a spanking is necessary, the parent or guardian will be informed of this and expected to carry out the spanking at home after school for the first two such offenses. The third and subsequent offenses will require that a parent come in immediately to SCA to administer the spanking.
11. In keeping with the school's responsibility to provide a safe learning environment for all children, the oversight of SBC and SCA has established the following policy regarding the issue of sexting. Sexting is the act of sending, receiving, or forwarding sexually explicit or suggestive messages, photos, or images via cell phone, computer or other digital device. This would also include all social media posts. Students engaged in such activities are subject to state laws and school discipline. The school considers sending, sharing, possessing, or even viewing pictures, text messages, emails, or social media posts that contain a sexual message or image a violation of this policy. A violation of this policy will result in school discipline up to and including expulsion and the possible notification of law enforcement authorities. School administration hereby puts students in our school, and their families, on notice that they are responsible and accountable for their behavior 24-7-365, and their digital devices are subject to inspection at any time. Students are required to report immediately any such activity to a teacher or school administrator. School administrators discovering such activities are required to notify civil authorities.
12. We expect parents or guardians to work together with the staff to reinforce biblical Christian principles, moral values, and disciplinary policies in the home. Classes and individual instruction are available on request.
13. As a last resort, failure of the student to respond to rules and regulations, or failure of the parent to carry out or cooperate in reinforcing the discipline and teachings received or deemed necessary at SCA will be grounds for the student's dismissal.
14. Possessing or bringing drugs, alcohol, or an instrument which may be used as a weapon onto the property of SBC and SCA, or making verbal or other threats against students, staff, or property of SBC and SCA (during, before, or after school hours) will be cause for immediate expulsion and notification of civil authorities.
15. **DETENTION:** Normally we discipline specific behavioral infractions immediately at the time of the infraction. However, the teacher or staff member will assign detention to a student as necessary for character or attitudinal infractions. The teacher will send a note home on the day of the infraction notifying the parents or guardians of the detention and the reason for it. The parent or guardian must sign and return the notification with the student the next school day. The student will serve the detention the next school day following the infraction (normally from 3:00 p.m. - 4:00 p.m.). The teacher will provide work to the detention supervisor for the student to do. The work assign will not be the day's homework.
  - There will be a \$30 charge per student, per day for detention.
  - Continued instances of detention may result in added time to a detention or the assignment of weekend detention. If all else fails, the student may be suspended or expelled from SCA.
  - In the case of a two-hour extended detention, a \$70 fee will apply.
16. School administration and staff report any instances of suspected child abuse or neglect to the Louisiana Department of Children and Family Services at 1-855-4LA-KIDS (1-855-452-5437).

**Some methods of discipline not used at Slidell Christian Academy include the following:**

1. Cruel, severe, unusual, or unnecessary punishment will not be inflicted on a student.
2. A student will never be shaken or treated roughly.
3. Students will never miss all of recess as children need the exercise, and activity helps them behave in class. However, they could be made to stand in Time-Out for part of the recess period (normally 2 minutes per year of age).
4. A student will not be deprived of meals or any part of the main course of a meal for disciplinary reasons.
5. A student will not be talked to sharply, harshly, sarcastically, or impatiently. We do not do anything that might cause a student to be mentally or physically bruised. Children do not respond favorably to any of these methods.
6. A student will never be left alone in a classroom, in a dark room, or out of sight of a staff member for punishment.
7. Tape will never be used on a student's body for punishment.
8. A student will never be placed with their face against the wall or caused to stand in or have their face in a corner.
9. Staff members are not free to institute their own discipline methods on the students. Any ideas regarding discipline will be recommended to the principal and not instituted until approved.
10. No student or group of students will be allowed to discipline another student.
11. This is a Christian school. No inappropriate remarks, jokes, or language will ever be used on the premises by staff, visitors, parents, guardians, or students. The Lord Jesus Christ is our example.
12. Drugs will never be utilized to control behavior. No student will be allowed to attend SCA while under the influence of alcohol or drugs. This includes but is not limited to drugs commonly known as behavior modification or psycho-pharmacological drugs such as Ritalin or other drugs commonly used to treat HA/ADD/ADHD/BD, etc.

I hereby agree to the above discipline policy and give my consent for this policy to be implemented with my child.

Signature of Father: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Mother: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_





Slidell Bible Chapel's

# Slidell Christian Academy

## Attendance Policy

Slidell Christian Academy's Attendance Policy is in accordance with St. Tammany Parish and Louisiana State educational requirements. K4 students are encouraged to follow the K5 attendance policies of Slidell Christian Academy (SCA) in preparation for mandatory attendance in K5. The law in Louisiana mandates that children from their fifth to their eighteenth birthdays shall attend a public school, a private day school, or participate in an approved home study program. In St. Tammany Parish, the individual schools shall be responsible for enforcing the following requirements:

Students shall be expected to be in attendance every student activity day scheduled by the SCA yearly calendar. This is closely coordinated with the St. Tammany Parish Public School District Calendar. Special recognition is given each marking period for perfect attendance (no absences) and 100% attendance (no unexcused absences). SCA administers attendance regulations in accordance with state and locally adopted policies.

The Louisiana Board of Elementary and Secondary Education mandated attendance policy is as follows: In order to satisfactorily pass any given grade, the student must not miss more than ten (10) days per year for elementary school through junior high school of Non-Exempted Excused Absences, Unexcused Absences, and/or Suspensions per year. Elementary school through junior high school students shall be in attendance a minimum of 167 of 177 days per school year.

Classroom hours are as follows: K4/K5: 8:30 a.m. - 2:00 p.m. – Grades 1-8: 8:00 a.m. - 3:00 p.m.

Parents must ensure that their children are in class on time (8:00 a.m. or 8:30 a.m.). Late arrivals or early departures are not allowed without prior approval of the principal or their designee.

**Types of Absences:** There are four types of absences: Exempted Excused, Non-Exempted Excused, Unexcused, Suspensions.

**Exempted Excused** absences are those that allow the student to make up work missed and do not count against students in determining whether a student meets attendance requirements. There is no limit to the amount of Exempted Excused Absences a student can incur. The Exempted Excused Absences are defined as the following:

1. Extended personal physical illness as verified by a physician or nurse practitioner licensed in the state.
2. Extended hospital stays as verified by a physician or nurse practitioner licensed in the state.
3. Extended recuperation from an accident as verified by a physician or nurse practitioner licensed in the state.
4. Extended contagious disease within a family in which a student is absent as verified by a dentist or physician licensed in the state.
5. Observance of special and recognized holidays of the student's own faith with documentation provided.
6. Visitation with a parent who is a member of the United States Armed Forces or the National Guard of a state and such parent has been called to duty for or is on leave from overseas deployment to a combat zone or combat support posting with proper documentation. These absences shall not exceed five days per school year.
7. Travel for educational purposes (once per school year and none approved in May). These absences must be approved prior to the travel with the supporting documentation submitted to the principal. Verification of the educational experience must be submitted upon return to school. Request a Family Travel Checklist for details.
8. Death in the immediate family with documentation. These absences shall not exceed five days.
9. Natural catastrophe and/or disaster.
10. Students participating in school-approved activities (e.g., field trips) which necessitate their being away from school shall be considered to be present and shall be given the opportunity to make up any work and tests missed.

**Non-Exempted Excused** absences are those incurred due to personal illness or serious illness in the family documented by parental notes. These absences allow the student to make up work missed. However, they count against the student when determining whether the student meets attendance requirements.

**Unexcused** absences are those where a note is not provided to the principal, a note is provided outside of the specified time, or fails to meet the criteria to be excused. Students are not allowed to make up work for grading purposes and will be given the grade of zero for assignments for those days missed. These absences count against the student when determining whether the student meets attendance requirements.

**Suspensions** are unexcused absences. Students are not allowed to make up work when suspended from school and will be given the grade of zero for assignments for those days suspended. These absences count against the student when determining whether the student meets attendance requirements.

### Absence and Tardy Procedures

Excuses for any absence or tardy must be presented in writing to the school principal or designee within two (2) days of the absence or tardy for approval. The note must include the student's full name, dates of absence or tardy, reason for absence or tardy and/or verification by a physician or nurse practitioner licensed in the state, parent or guardian signature, and date of signature. Failure to send the note will result in the student not being able to make up missed work, zeros will be given for that work, and the absence will be an Unexcused Absence.

A student is tardy when they arrive late or leave early. Parents must sign their child in or out at the office at the time of departure or arrival, and provide a written excuse. Instances of tardy are only excused for circumstances beyond the parent's control. The principal or his designee is the final authority. Students K5 and up who miss more than three hours of instructional time during the school day will be considered absent from school. After being tardy without an approved excuse five times, a \$10 fee is charged for each Unexcused Tardy from then on.

Upon returning to school, it is the student's responsibility to work out a schedule with the teachers for making up work missed during the authorized absence.

Approved written excuses are forwarded to the teacher who will make necessary gradebook entries and comments, and then forward the note to the office for filing in the student's permanent file until ten days after the end of the marking period or ten days after the end of the school year. A copy of the excuse, annotated and signed, will be returned within ten days to the parent if the excuse is not approved.

Students are not excused for vacations or other family trips. As a result, parents should schedule vacations during school breaks. The annual school calendar includes ample breaks for travel plans.

For any other extenuating circumstance, parents must make a formal written request to the principal or his authorized representative. Under normal circumstances this must be done prior to the absence. These are not normally approved. In all cases, the principal's decision is final.

Students whose absences are verified as Exempted Excused or Non-Exempted Excused and are eligible to receive grades shall not receive those grades or pass the course if they are unable to complete makeup work in a timely fashion as prescribed by their teacher. Additionally, all fees due and payable must be paid in full through the current week (K5) or month (grades 1-8).

**On the report card:**

**Days Present** includes days physically present in class for the whole day.

**Days Absent Exempted Excused** includes days absent with an approved, verified, and written excuse. Missed work and tests may be made up and graded. Exempted Excused Absences will not be counted against the attendance requirement (167 days per school year).

**Days Absent Non-Exempted Excused** includes days absent with an approved parental written excuse. Missed work and tests may be made up and graded. Non-Exempted Excused Absences do count against the attendance requirement (167 days per school year).

**Days Absent Unexcused** includes days absent without an approved excuse. Zeros are given for all work and tests in each subject on these days, and work may not be made up. Unexcused Absences do count against the attendance requirement.

**Days Absent Suspensions** includes days absent while suspended, and are unexcused absences. Zeros are given for all work and tests in each subject on these days, and work may not be made up. These absences do count against the attendance requirement.

**Days Tardy Excused** includes days in which a child arrives late or leaves early but has an approved, written excuse. Missed work and tests may be made up and graded.

**Days Tardy Unexcused** includes days in which a child arrives late or leaves early without an approved excuse. Zeros will be given for all work and tests missed in each subject, and the work may not be made up. Three Unexcused Tardies will count as one day of Unexcused Absence (counts against attendance awards only, not attendance requirements). If the total of Unexcused Tardies is three or more, the student will not be eligible for any Attendance Awards. Semester and year totals are the sum of all of the preceding 9/6 week periods. Year totals are not the sum of the individual semester totals. They are the total of the 9/6 weeks totals.

Any student who is a juvenile and who is habitually absent or habitually tardy from school may be reported to the Supervisor of Child Welfare and Attendance, the family and/or juvenile court according to the provisions of Louisiana Children's Code regarding families in need of services. A student shall be considered habitually absent or habitually tardy when either condition continues to exist after all reasonable efforts by any school personnel, truancy officer, or other law enforcement personnel have failed to correct the condition after the fifth unexcused absence or fifth unexcused occurrence of being tardy within any school semester (Ref.: LA, R.S. 17:233).

Any student or parent found to be behaving in a manner not consistent with biblical Christian principles, including falsifying information of any kind, such as a request for an excused absence, will result in the student being placed on probation. A second instance of any kind that year will result in the student's immediate removal from SCA. All tuition and fees due and payable through the end of the current week (K5) or month (grades 1-8) must be paid in full before any records, grades, or report cards are released to the parent or another facility.

In elementary through junior high school, when a student accumulates seven (7) absences which include Non-Exempted Excused Absences, Unexcused Absences, and/or Suspensions, notification will be made to the parents or guardians. After the tenth (10) absence, which includes Non-Exempted Excused Absences, Unexcused Absences, and/or Suspensions, the school will notify parents/guardians of the seat time recovery requirements.

At the end of each marking period, parents must verify their child's grades as well as their attendance record and, if a disagreement is found, make a written appeal to the principal through the office within a period of ten school days.

**Seat Time Recovery Requirement:** Students in danger of failing due to excessive absences are allowed to make up missed seat time outside of the regular school day. The make-up sessions must be completed before the end of the year for elementary or junior high students. The Seat Time Recovery Fee is \$50 per day. Arrangements for make-up sessions will be coordinated through your child's teacher.

I hereby agree to the above Attendance Policy and give my consent for this policy to be implemented with my child. I will wholeheartedly support and cooperate with this policy. I understand that total honesty is required by God, and consequently swear that I will not falsify any document or make false excuses for my child's lack of attendance or punctuality.

Signature of Father: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Mother: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



Slidell Bible Chapel's

# Slidell Christian Academy

## Remind Messages Policy

Slidell Christian Academy (SCA) uses text messages to communicate with our students' families about school events, emergencies, schedule changes, weather-related closures, etc. SCA requires all families to participate in SCA Remind Messages. SCA Remind Messages are a vital part of our communication with you. SCA requires that at least one phone must be registered for each SCA family. Please consult your mobile carrier for details regarding text messaging services and fees for the mobile phone numbers that you list below.

Please provide the numbers for each mobile phone you wish to receive SCA Remind Messages on below:

Name: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

I hereby give Slidell Christian Academy permission to use the above mobile phone numbers for the purpose of communicating through text messages using SCA Remind Messages. I will read and cooperate with SCA Remind Messages. I understand that a text messaging plan is required for this service, and that Slidell Bible Chapel and its ministry, Slidell Christian Academy, are not responsible for any fees required for messaging services.

Signature of Father: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Mother: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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